

**Minutes of the New Jersey Chapter
Special Libraries Association
Held via teleconference
January 11, 2005**

President Jeannine Creazzo called the board meeting to order at 3:10 p.m.

Those in attendance were: Kathy Bradshaw, Barbara Burton, Jeannine Creazzo, Kris Fitzpatrick, Diana Komanesky, Marie Mueller, Gregg Rempkowski, and Janet Weiss

President's Report

Tampa

Jeanine reports she cannot make the January mid-winter meeting.

Request for supervisor contact information

Board members are asked to provide Jeaninne with supervisor information (name and address) by end of February so letters acknowledging members' work in chapter can be sent.

Approval of minutes

July 2004 meeting minutes approved by Jeannine and seconded by Kris Fitzpatrick.

October 2004 meeting minutes approved by Greg Rempkowski and seconded by Barbara Burton.

Treasurer's Report

Gregg Rempkowski reported the following.

Balance in checking account:	\$11,053.24
SLA Pooled Fund	\$23,905.74
TOTAL	\$34,958.98

Gregg stated that Ebsco, Novell and IEEE have been our sponsors so far this year.

Question regarding donation check of \$100.00 and how to handle through Treasurer.

Gregg once again suggested that meetings held at corporate facilities as well as sponsorships will help in keeping meeting costs down.

President-Elect Report-Ruth Wolfish

Chairperson's Reports

Director of Administration—Mary K. Joyce

Director of Communications—Carol Feltes

Past President— We have a full slate of officers for the 2005/2006 year:

President-elect: Carol Feltes

Treasurer: Mary K Joyce

Director of Administration: Sherry Markowitz

Director of Communications: Arda Agulian

A brief biography and formal acceptance from the nominees will be requested in February. A final call will be sent to the list requesting any additional nominations. If none are proposed, the slate of officers will be

presented at the May Business meeting for approval. A Treasurer-in-training should be identified as well. Please forward suggestions for the Member of the Year Award to Liz Arnold as soon as possible. A suggestion was made to create a Student Member of the Year Award, and a proposal will be made at the January Board meeting. If the proposal is accepted, a nomination for this award should be forwarded to Liz also.

Kris Fitzpatrick agreed that this would be a good idea which would increase student interest in the chapter. Idea will be pursued.

A meeting will be scheduled in February/early March to review the Governing Documents and Recommended Practices.

Archivist-Elisabeth Eliason had nothing to report.

Suggestion during meeting that pictures of all past NJSLA presidents be forwarded to the archives. Will be looked into.

Bulletin Co-Editors-Kris Fitzpatrick

Kris is willing to take charge of the bulletin if no others are interested. She is open to getting direction from others and would like to solicit ideas for articles. She can send the ideas out to the membership. Questions regarding how to handle bulletin business. Kris needs volunteers to report on meetings and suggested offering incentive, like a free meeting in exchange for article.

Business Manager—Henry Gozdz

I'll continue to solicit sponsors upon learning of new program dates.

Personal thank you notes for last year's sponsors have not gone out yet but I consider it my responsibility and will do so. Some vendors have contacted me for year-end procedures such as 1099's, tax-exempt certificates, etc. I've helped them. Nothing has been done on surveying members about vendor sponsorships. With the recent announcement of another program, I'll send another solicitation to potential sponsors.

Career Guidance—Susan Kantor

Susan has solicited a wide variety of potential mentors for students through the mentoring program. Kris agreed from a student standpoint that the program is valuable to students.

Consultant—Janet Weiss

Janet reports that no outside calls for the consultant service. She suggested getting more publicity, such as an article in the Star-Ledger (or other papers) reporting on the program which offers professional consultants to businesses interested in starting a library.

Employment—Miranda

Finance—Kathy Bradshaw had nothing to report.

Government Relations—Kadri Kallikorn Rhodes had nothing to report.

Membership—Sheila Fitzgibbon reported that we have 345 members as of December. Kris asked if any new members and suggested this could be a source for articles (interviews).

Professional Development—Barbara Burton

Barbara contacted Jim Shear regarding setting up a replay of web seminars, possibly at Rutgers. Topics available are listed below. Jeannine suggested creating a survey (Survey Monkey) to get feedback from membership as to which topic to offer.

- Web Design & Usability: Tips, Techniques & Best Practices Darlene Fichter, Data Library Coordinator, University of Saskatchewan
- Becoming a Great Web Searcher Rita Vine, co-founder Workingfaster.com

- eLearning: Fundamentals & Opportunities for Info Pros Stephen Abram, President, Canadian Library Association
- Initiatives for Change: Digital Access, Sharing & Intellectual Property Mackenzie Smith, Associate Director for Technology MIT Libraries
- Impacting Information Flows in Your Organization Rob Cross, Ph.D., Assistant professor of management at University of Virginia's McIntire School of Commerce

Public Relations—Marie Mueller

Strategic Planning— Rita Reisman

Webmaster--.Kate Creegan

New Business

1. Tsunami donation <http://www.sla.org/content/resources/tsunamirelief.cfm> : Lots of interest from members...Jeannine asked if donating to a specific organization or doing a match program could be initiated. Suggested organizations include UNICEF general emergency fund and the Red Cross. Suggested amount of \$100.00 to each agreed upon by members. Kim and Carolyn will be notified for inclusion in the chapter bulletin. Barbara Burton made the proposal, Greg Rempkowski seconded the motion.
2. Meeting allotment increase : A motion to increase the allotment from \$500 to \$1000 for the Annual Meeting and the Leadership Meeting was put on the table. This is closer in line with what other chapters are offering to help defray costs of traveling to the meetings. Greg Rempkowski put out the motion, Diana Komanesky seconded the motion.
3. Membership Recognition : Jeannine wanted to recognize membership who have been active members for 5, 10, 15, 20 and 25 years at the next meeting. She will contact HQ for members with appropriate anniversary times for this year.
4. 2005 Meetings: IEEE meeting being planned right now. Also, Ruth and Jeannine are planning the business meeting at the Rutgers Club in May. They would like to attract additional members for this meeting.
5. Winter Dine-Arounds: Next one scheduled for January 12th. Planning more for the year. There is an interest in doing one in the Scotch Plains/Westfield area and is being planned at the Fitzpatrick home possibly on February 25th.

SLA Online Learning

In October, the Board approved the funding for the SLA Online University and on December 13th we finalized our contract with Learn.com, who will be developing and hosting the site. Implementation will begin in January; staff will be trained on the site in February and March; and we should be launching the online university in April. The initial content for the site will be drawn from five areas:

Online Seminars - 24 seminars for 2005

CE courses at Annual Conference - 10 will be recorded and be available on the site

Learn2 Course Library - 220 courses on office topics and professional development topics

Partner Programs - courses that will be offered by partner institutions

Online Continuing Education courses - online courses presented at regular intervals on topics such as copyright issues and information ethics

The university will be accessible by chapters and divisions to develop their own learning subsystems. Look for complete details in a feature article to appear in the February issue of *Information Outlook*.

Old Business:

1. Chapter PO Box : Jeaninne reports that the box has been officially closed and a \$1.00 refund has been received.
2. Mentoring Program
3. Cookbook Fundraiser: on hold at the moment.

4. Talk of bringing Widharto to US again. Also possible use of chapter money for starting a scholarship.

Adjournment

A motion to adjourn was made by Kris Fitzpatrick.
Seconded by Janet Weiss and approved unanimously.
The meeting adjourned at 3:56 PM.

Respectfully submitted,

Diana Komanesky, NJSLA Chapter Secretary